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Board of Health Minutes

September 15, 2026
5:00 pm – 5:48 pm
Marion County Public Health Department and Virtually
2003 N Lincoln
Knoxville, IA

Hannon called the meeting to order at 5:00pm. Present: Joni Hannon, Dr. Tim McCoy Virtually Present: Kisha Jahner, Nicole Bryant Absent: Dan Vander Beek Staff Present: Linsey Spoelstra, Christina Van Vark Staff Virtually a Public Present: Lauren Asman

Public comments: Lauren Asman shared that the Opioid Response grant met training goals and policy outcomes. They are beginning their new year and scheduling trainings. There were no other public comments.

Motion to approve the consent agenda by Jahner. Support by Bryant. Motion carried, ayes all.

Environmental Health report was reviewed. Motion to receive and file by Jahner. Support by McCoy. Motion carried, ayes all.

Septic contractor Corey DeBrouse (County Line Mechanical) has submitted a Contractor's License Application for FY27; he has not worked in Marion County in the past. He did not provide references prior to the August Board of Health meeting; at that time the Board requested he provide references, which he has now done. Motion to approve his application by McCoy. Support by Jahner. Motion carried, ayes all.

Septic contractor Riley Krichau, with Krichau Land Improvement, has submitted a Contractor's License Application for FY27. He is a new contractor, recently completing the CIOWTS certification earlier this year.. Motion by Jahner to approve this application. Support by McCoy. Motion carried, ayes all.

Spoelstra, Jahner, and Bryant recently met with County Attorney Jared Harmon to discuss next steps for the Marion County Compensation Plan. The Board of Health has two options – to add an addendum stating Iowa Code referring to the Board of Health's authority over staff decisions of the Public and Environmental Health department or to change the wording of the policy itself. The Board decided to have Bryant draft a document for approval at next month's meeting. Motion to close discussion by McCoy. Support by Bryant. Motion carried, ayes all.

Spoelstra and staff have been working with Iowa Health and Human Services staff to develop a strategic plan. New mission, vision, and values statements have been created and brought to the Board of Health for approval. One small change to the Values was requested by Bryant, to change "Inclusive" to "Inclusivity" to match the tense of the rest of the values listed. Motion by McCoy to approve the Mission, Vision, and Values statements with the small change previously mentioned. Support by Bryant. Motion carried, ayes all.

Spoelstra requested the Board of consider adding a part-time Administrative Clerk position to assist with administrative and basic financial duties. This position would be paid using administrative funds. Motion to approve hiring for this new position by McCoy. Support by Bryant. Motion carried, ayes all.

The Board and staff had a discussion about the Lead Entity RFP published by Iowa HHS. Previous discussions had indicated that Marion County Public Health would apply. Polk County Health Department is planning to apply and have reached out regarding partnering as we move into this new model. The application also awards points for letters of support from other agencies and Polk County does have the majority of this support. Motion by McCoy to support Polk County Health Department in their Lead Entity application. Support by Bryant. Motion carried, ayes all.

The FY27 Hospital Preparedness Program contract has been received. Motion to receive and file by Bryant. Support by McCoy. Motion carried, ayes all.

The Thrive Iowa contract has been received; this was previously approved by the Board. Motion to receive and file by McCoy. Support by Bryant. Motion carried, ayes all.

Director Updates:

- Johnson County Health department has reached out about participating in a program they're applying for through NACCHO. We have agreed to participate. More details to come if the grant is awarded.

- Spoelstra has inquired with Iowa HHS about a CLPPP contract. This conversation will continue; Polk County would be interested in us continuing to provide this service once we're in the Lead Entity model.
- We have been asked to host Iowa HHS and regional HHS partners for a meeting to discuss the Combat Cancer project on September 24. Board members are invited to attend.
- Marion County Aging at Home Expo was held on September 10, a vendor fair for the aging population. It was very well attended and we're looking forward to the next one!
- Marion County IT Director, Drew Claseman, is interested in putting the PH department on the county network rather than having a separate network. Spoelstra is opposed to this due to HIPAA law. According to ISAC HIPAA attorney, the network needs to stay separate. Spoelstra will keep the Board up to date on this situation.
- Combat Cancer update: tablets are being mailed, providers are enrolling for Dermatoscopes and dermoscopy training, Spoelstra and Stacy Haas are giving presentations at the Iowa Ideas Conference, Iowa Environmental Health Association conference, and participating in news coverage

Next meeting is October 20, 2026 at 5:00pm.

Motion to adjourn at 5:48pm by Jahner, support by McCoy. Motion carried, ayes all.

Recorder, Linsey Spoelstra