

Minutes

Marion County Board of Health

January 21, 2025 at 5:00 pm

In attendance: Dr. Timothy McCoy, Joni Hannon RN, Dan VanderBeek, Nicole Steddom (virtual), Kisha Jahner. Staff Members present: Linsey Spoelstra, Christina Van Vark, Cameron Kleinschmidt

The meeting was called to order at 5:02pm. Motion by Jahner to accept January 21, 2025 agenda. Support by VanderBeek. M/C Ayes all

Public Comments: None

Organizational Business:

Motion by VanderBeek for Hannon to serve as chair. Support by McCoy. M/C Ayes all.

Motion by Jahner for VanderBeek to serve as vice chair. Support by McCoy. M/C Ayes all.

Motion by Jahner for Spoelstra to serve as secretary. Support by VanderBeek. M/C Ayes all.

Motion by VanderBeek to designate Marion County Public Health Department as the local public health agency with jurisdiction to provide public health services. Support by Jahner. M/C Ayes all.

Motion by VanderBeek to approve delegation of authority and responsibility for agency administration and authorization for director to sign official Public Health and Board of Health business. Support by Jahner. M/C Ayes all.

Motion by McCoy to accept the National Incident Management System as the Marion County Public Health Department Response System. Support by VanderBeek. M/C Ayes all.

Motion by VanderBeek for the Board of Health to accept the Marion County Employee Personnel Handbook. Support by McCoy. M/C Ayes all.

Consent agenda: Motion to approve consent agenda by Jahner. Support by VanderBeek. M/C Ayes all.

Environmental Health report provided by Cameron Kleinschmidt. Update on number of septic permits, complaints, and animal bites year to date compared to last fiscal year. Motion to accept report by McCoy. Support by VanderBeek. M/C Ayes all.

Discussion regarding vacant Environmental Health position and whether to hire an additional Field Assistant or an Environmental Health Manager. Motion to post an Environmental Health Manager position by Jahner. Support by VanderBeek. M/C Ayes all.

Program and grant writing updates – Spoelstra reports the staff is currently writing HPP, PHEP, and HRSA proposals which all have due dates in January/February.

Motion to adjourn at 5:32 pm by Jahner, support by VanderBeek. M/C Ayes all.