

**BOARD OF
DIRECTORS MEETING MINUTES**
Board of Health, Marion County
May 25, 2021 4:30 p.m.

Meeting Details

Team Name:	Board of Health
Meeting Date:	May 25, 2021
Time:	4:30 p.m. - 5:40 p.m.
Venue:	Board of Health Conference Room
Attendees:	Ann Huyser, Robin Pfalzgraf, Mark Raymie, Dr. Shannon Remington
Absent Members:	
Staff:	Kim Dorn, Executive Director
Guests:	Bridget Mohler, Environmental Health Program Manager
Minutes Taker:	Robin Pfalzgraf

Routine Business Agenda Details

AGENDA	
Consider and Approve Consent Agenda (minutes, financial report)	
BOH Resignation of Ryan Klein	
Environmental Health: Holding Tank Variance Request 2439 103 rd Ave Columbia, Kingsley - Action	
COVID Update	
	COVID-19 Clinic update, plan going forward
	COVID-19 Immunizations, 12-15 years old approved, Pfizer
	IDPH moves COVID-19 to normal childhood illness schedule
	Transitional back from Pandemic to "Routine Work"
	Service Area wide "Critical Incident Stress Management" Training

Marion County Public Health Logo Policy	
Closed Session	
	Authorize Closed Session pursuant to Iowa Code Chapter 21.1(1)(i)
	Reconvene from Closed Session
Adjourn	

Meeting Minutes

Motion to approve session agenda – Motion by Mark Raymie
 Support by Robin Pfalzgraf
Passed unanimously

Call to Order/Roll Call

Review of Consent Agenda Summary

Consider and Approve Consent Agenda (minutes, financial report)

- Revenue down in Department 23
- Letter to Supervisors will be submitted to discuss Budget
- There were no budget amendments
- FEMA dollars granted were less than what was applied and applied to all applicable County Budgets, not just Dept 23.

Motion to approve Consent Agenda - Motion by Mark Raymie
 Support by Dr. Shannon Remington
Motion Carried Unanimously

BOH Resignation of Ryan Klein

Environmental Health: Holding Tank Variance Request 2439 103 rd Ave Columbia, Kingsley - Action

Discussion on Variance Request by Bridget Mohler, Environmental Health Program Manager

Motion to approve Variance Request at 2439 103rd Ave in Columbia and owned by Kingley

Motion by Robin Pfalzgraf
 Support by Ann Huyser
Motion Carried Unanimously

COVID Update	
	COVID-19 Clinic update, plan going forward
	COVID-19 Immunizations, 12-15 years old approved, Pfizer
	IDPH moves COVID-19 to normal childhood illness schedule
	Transitional back from Pandemic to "Routine Work"
	Service Area wide "Critical Incident Stress Management" Training

- Covid Clinic update plan discussed
- MCPHD will refer requests to pharmacies, MCPHD has no Pfizer
- Transition is being made to return to pre-pandemic
- The offices are being cleaned and returned to pre-pandemic state
- Plan is to be back to "normal" by July 1, 2021
- WIC continues to be conducted by phone, USDA waiver until August

Marion County Public Health Logo Policy

- Discuss logo and placement with MCPHD programs
- All programs are set regarding logo to meet County expectations

Motion to approve policy set for logos

Motion by Robin Pfalzgraf
 Support by Dr. Shannon Remington
Motion Carried Unanimously

Closed Session	
	Authorize Closed Session pursuant to Iowa Code Chapter 21.1(1)(i)

Motion to close the session (5:07 p.m.) Motion by Mark Raymie
 Support by Robin Pfalzgraf

Closed Session	
	Reconvene from Closed Session

Motion to reconvene the open session (5:40 p.m.) Motion by Mark Raymie

Support by Robin Pfalzgraf

Adjourn

Motion to adjourn(5:40 p.m.)

Motion by Mark Raymie
Support by Dr. Shannon Remington

**BOARD OF
DIRECTORS MEETING MINUTES
Board of Health, Marion County
CLOSED SESSION
May 25, 2021 5:07 p.m.**

Meeting Details

Team Name:	Board of Health
Meeting Date:	May 25, 2021
Time:	5:07 p.m. – 5:40 p.m.
Venue:	Board of Health Conference Room
Attendees:	Ann Huyser, Robin Pfalzgraf, Mark Raymie, Dr. Shannon Remington
Absent Members:	Ryan Klein
Staff:	Kim Dorn, Executive Director
Minutes Taker:	Robin Pfalzgraf

CLOSED SESSION Agenda Details

Closed Session
Authorize Closed Session pursuant to Iowa Code Chapter 21.1(1)(i)

Motion to close the session (5:07 p.m.) Motion by Mark Raymie
Support by Robin Pfalzgraf

Performance Review of Kim Dorn

“Senior Nutrition Program was great and all tasks were done well” Mark Raymie

“Covid-19 Marion County was ahead of the State and Federal Government in their dedication, effort and work of Kim Dorn and her team”

“Kim prepared LTC/ALF’s in the handling of the pandemic to prevent outbreaks in the facilities”

“Processes for handling the safety of entire population was handled extremely well”

Discussion on future retirement of Kim Dorn (approximately three years) and discussion began about her replacement. Board will continue to address this far enough ahead to make the transition as seamless as possible.

Closed Session	
	Reconvene from Closed Session

Motion to reconvene the meeting (5:40 p.m.) Motion by Mark Raymie
Support by Robin Pfalzgraf