



# MARION COUNTY DEPARTMENT OF ENVIRONMENTAL HEALTH

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MARION COUNTY PUBLIC HEALTH  
2003 N Lincoln St., PO Box 152  
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## INSTALLATION OF PRIVATE SEPTIC SYSTEMS

### Basic Steps to follow—

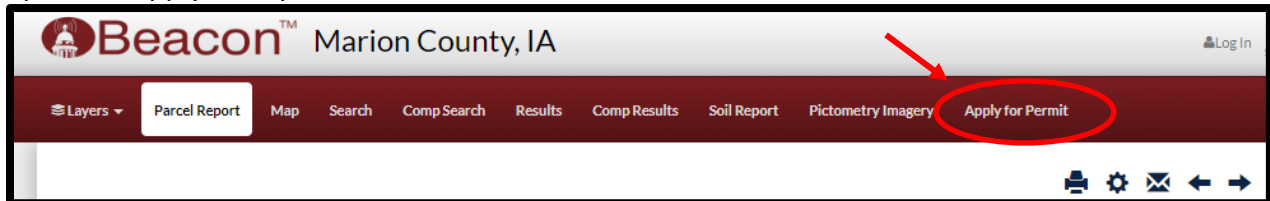
#### SEPTIC PERMIT APPLICATION

*In 2018, Marion County introduced the option of applying for your septic permit online through the BEACON (SCHNEIDER) website. You may begin the process at any time using this method.*

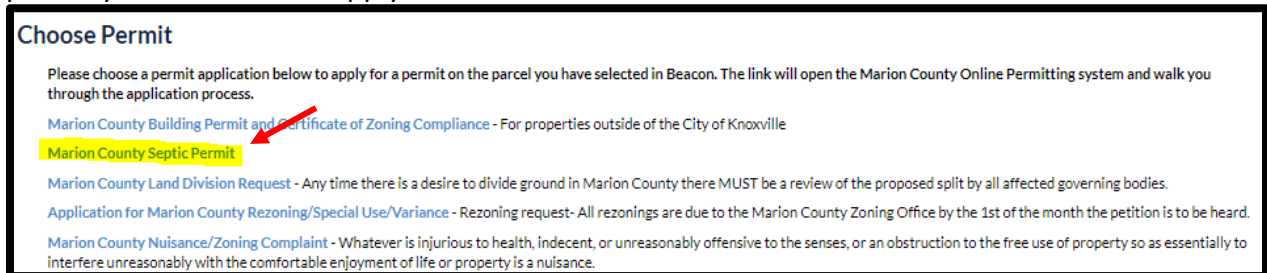
The link to the Marion County Beacon website is:

<https://beacon.schneidercorp.com/>

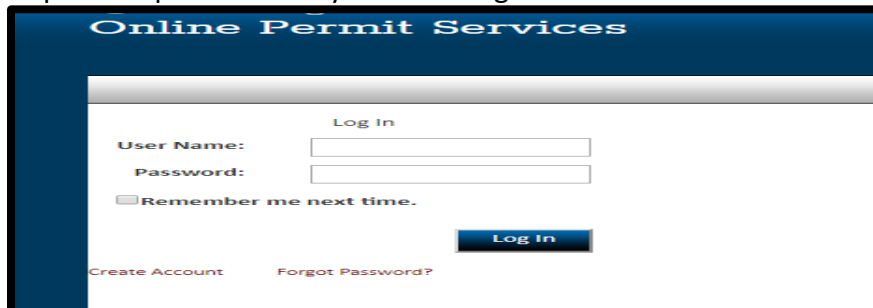
After locating your property, either by name, address or parcel number, you will have the option to apply for a permit.



Click on the Apply for Permit button and it will take you to the next page, asking you which permit you would like to apply for:



Select the septic permit option to take you to the log in screen for the Online Permitting:



If you already have an account it will take you through the steps to apply for a permit. Otherwise, you can create a unique login and password using your personal EMAIL and then you will begin the process. Our office understands that you may not feel comfortable using the online application process, so you may still contact our office to begin the permit.

*The next steps are department specific guidelines and are included within the online process, but are outlined here for your educational purposes.*

**STEP 1 – SITE EVALUATION** Contact the Environmental Health office to set up a meeting at your site. It is recommended that you also select a contractor and have them out at the site as well. The area for the septic system can then be laid out and any setbacks will be marked. A basic probing of the soil will be done and options will be discussed on different types of septic systems. If it is determined that the soils are unacceptable for a soil absorption type system, a Site Evaluation form can be signed and then skip to step 3.

**STEP 2 – PERCOLATION/SOIL TEST.** Subsurface soil absorption septic systems are considered to be the best available treatment for private wastewater. However, the right type of soil must be present for effective treatment and for system longevity. State code requires that a percolation or soil test be conducted before any subsurface soil absorption system is installed. Marion County also requires that percolation and soil tests be done by a certified engineer. Special care should be taken to not dig, alter, or in any way, compact the soil of the test area.

**STEP 3 – SEPTIC PERMIT.** You must have a Septic Permit before the installation of your system. Once we have received the engineer's report or you have signed a Site Evaluation form, the permit application process may continue within the online permitting system, or after our office receives the engineer's report, you may come to our office and complete the process. The permit is valid for one year and costs \$200 for a new system or \$100 for a repair.

**STEP 4 – INSPECTION AND APPROVAL.** Currently, the Marion County Board of Health requires that all private contractors installing or repairing private septic systems in Marion County hold the CIOWTS (Certified Installer of Wastewater Treatment Systems) credential from NEHA (National Environmental Health Association). After installation, the system is to be left exposed so that it can be fully inspected. The contractor is required to contact us 24-hours in advance so that we can schedule the inspection appointment. Once the system is inspected and final approval is given, a copy of the permit, reports, and a map will be available upon request.

*Private septic systems are an effective way to treat domestic wastewater, but care must be taken to keep them working properly. Examples include: having good water conservation practices, limited use of garbage disposals, and avoid flushing harsh chemicals. We also recommend not using any septic additives. Instead, the best maintenance practice is to have the septic tank inspected every three to five years to see if it needs to be pumped out. The Marion County Environmental Health office is available to answer these and any other septic questions you might have.*

**CERTIFIED INSTALLERS OF ONSITE WASTEWATER TREATMENT SYSTEMS (CIOWTS)**

A-1 Complete Septic Service-Russ & Justin Thomas	Runnells IA	515-265-3986
AW Contracting-Adam Wadle	Melcher IA	515-250-4274
Bassett Excavating Inc.-Ryan Bassett	Knoxville IA	641-943-3049 (office)
		641-891-4050 (cell)
Beyer Backhoe-Vance Beyer	Otley IA	641-627-5205
Davidson Trenching & Backhoe-Chad Davidson	St. Charles IA	515-480-2377
Killen Construction-Mike Killen	Carlisle IA	515-480-6082
Meland Co. Septic Service & Excavating-Joe Meland	Oskaloosa IA	641-673-1422 (office)
		641-660-3464 (cell)
Moffitt Trenching LLC-Damen Moffitt	Indianola IA	515-480-7139
Pella Precast Products Inc.-Steve & Jason Harthoorn	Pella IA	641-628-1357
Peterson Tiling & Excavation-Jesse Peterson	Pella IA	641-780-6800
Roger's Septic Maintenance & Repair-Rick Rogers	Des Moines IA	515-745-8352
Rose Construction-Jephrey Rose	Chariton IA	641-203-2108
Rozendaal Tiling Inc.-Tim Rozendaal	Monroe IA	641-259-2651 (office)
Septics & More-Jason Dop	Monroe IA	641-891-6064
Shilling Septic Service-Tony Shilling	Knoxville IA	641-891-6995
Steenhoek Septic & Excavating-Danny Steenhoek	Pella IA	641-780-1617
Trunnel Excavating-Aaron Trunnel	Altoona IA	515-202-9632
Vanderpool Construction	Indianola IA	515-961-4682

*\*\*for other certified installers, please visit: <http://www.iowwa.com/pages/installersearch>*

**SEPTIC TANK PUMPERS**

Certified Septic-Ken Williams	Knoxville IA	641-891-0699
Forest Septic Environmental Services LLC	Indianola IA	515-961-2113
Killen Construction-Mike Killen	Carlisle IA	515-480-6082
Meland Co. Septic Service & Excavating-Joe Meland	Oskaloosa IA	641-673-1422 (office)
		641-660-3464 (cell)
Pella Precast Products Inc.-Steve & Jason Harthoorn	Pella IA	641-628-1357
River to River Onsite Septic Solutions	Waukee IA	515-987-3913
Shilling Septic Service-Tony Shilling	Knoxville IA	641-891-6995

*\*\*for other certified pumpers, please visit:*

*<http://www.iowadnr.gov/Environmental-Protection/Water-Quality/Private-Septic-Systems/Septic-Tank-Pumping>*

## MAINTENANCE PROVIDERS

AW Contracting-Adam Wadle	Melcher IA	515-250-4274
Certified Septic-Ken Williams	Knoxville IA	641-891-0699
Meland Co. Septic Service & Excavating-Joe Meland	Oskaloosa IA	641-673-1422 (office)
		641-660-3464 (cell)
Onsite Waste Water Technologies (OWWT LLC)	Des Moines IA	515-244-4646
Pella Precast Products Inc.-Steve & Jason Harthoorn	Pella IA	641-628-1357
** (Clearstream, Norweco & Advantex systems only)		
Premier Tech Aqua ** (Ecoflo coco/peat systems only)	Des Moines IA	289-260-9574
River to River Onsite Septic Solutions	Waukee IA	515-987-3913
Roger's Septic Maintenance & Repair-Rick Rogers	Des Moines IA	515-745-8352
Rozendaal Tiling Inc.	Monroe IA	641-259-2651 (office)
Septics & More-Jason Dop ** (Ecoflo coco/peat systems only)	Monroe IA	641-891-6064
Shilling Septic Service-Tony Shilling	Knoxville IA	641-891-6995
Trunnel Excavating-Aaron Trunnel	Altoona IA	515-202-9632
Vanderpool Construction ** (Waterloo Bio-Filter systems only)	Indianola IA	515-961-4682

## TIME OF TRANSFER INSPECTORS

Certified Septic-Ken Williams	Knoxville IA	641-891-0699
Forest Septic Environmental Services LLC	Indianola IA	515-961-2113
Lanette Simmons	Pleasantville IA	641-891-0213
Meland Co. Septic Service & Excavating-Joe Meland	Oskaloosa IA	641-673-1422 (office)
		641-660-3464 (cell)
Norm Rozendaal Tiling Inc.-Tim & Justin Rozendaal	Monroe IA	641-259-2651 (office)
Pella Precast Products Inc.-Jason Harthoorn	Pella IA	641-628-1357
River to River Onsite Septic Solutions	Waukee IA	515-987-3913
Roger's Septic Maintenance & Repair-Rick Rogers	Des Moines IA	515-745-8352
Shilling Septic Service-Tony Shilling	Knoxville IA	641-891-6995

*\*\*for other certified inspectors, please visit:*

<http://www.iowadnr.gov/Environmental-Protection/Water-Quality/Certification/Time-of-Transfer-Inspectors>

## PROFESSIONAL ENGINEERS FOR PERCOLATION TEST OR SOIL ANALYSIS

Abaci Consulting, Inc.-Mark Mc Murphy	Grimes IA	515-986-5048
Douglas Oelmann	Altoona IA	515-419-2926
James Carroll	Clive IA	515-250-2103
Jeff May	Knoxville IA	641-891-2308

**NOTE:** The foregoing names have been provided to you at your request. They are listed in alphabetical order and not in any order of preference. The fact their name appears on this list, means only that said contractor is currently licensed to do business in this field of sewage disposal in this county. The names are provided only as a guide, and Marion County and/or any of its individual employees or departments is not endorsing any one contractor. Each citizen is expected to conduct their own due diligence in retaining any of these contractors. Marion County shall be held harmless pursuant to Iowa Law, for any damage caused by any contractor retained by the property owner.